





## The Finer Details

### *The Provisional Hold*

If you have found the date you love and decided we are the wedding venue for you, we can hold a date on a provisional basis to allow you time to think things through. A provisional hold is free of charge and lasts for two weeks, however if you need more time just ask the team!

### *The Official Booking*

To officially secure your wedding date, we require a €1,500 deposit. At this stage, you must also sign your wedding T&Cs.

### *The Mingling*

You're more than welcome to provide your own live entertainment to preoccupy your guests while they await your arrival to the hotel. Some funky ideas: Photo-booth, live musicians, magicians, caricaturist etc.

We have little bits & bobs placed around the hotel that you can avail of throughout your wedding day, but feel free to add your own decor (within reason) to make it more personal.

Guests are usually eager in passing on their gifts fairly immediately, so we recommend hiring a secure post-box for the day to store your cards. Be sure to nominate a trusted loved one to look after your goodies (or to be the room-runner).

We can provide atmospheric play-lists to be used as background music, but if you would prefer to provide your own AUX compatible device with your own music, you can! The same can be done for your grand entrance into your banqueting suite.

### *The Seating Arrangements*

The table plan is presented in the pre-reception area as it's one of the first things a guest wants to investigate.

The hotel is more than happy to provide a table plan display to correspond with your chosen colour theme to fit our opulent dark wood frame, measuring 19" x 27". Just send the team a PDF version of your wedding invitation or ceremony booklet and we will do our best to match it.

If you would like to provide your own display, string & pegs, you can use our hollow cream vintage chic frame measuring 23" x 36", or you can provide your own display and we can set it up for you.



The first draft of your table plan is due two weeks prior to the date of your wedding and you have up until 1 week prior to the day of your wedding to amend it as much as necessary.

Round tables will hold between 6 - 10 guests comfortably and rectangular tables will hold between 10 - 14 guests comfortably.

You can choose to have your top table elevated or directly on the floor when on a traditional straight rectangular table, holding a maximum of 18 guests.

Or you could choose to have an alternative winged or horseshoe top table, holding a maximum of 16 guests.

We will provide you with a suite layout to assist in planning your seating arrangements, along with a Word document for drafting your table plan. To ensure a smooth process, we kindly ask that any draft plans created in a different format be transferred to the provided document before submission.

### *Dietary Requirements*

We understand the importance of catering to all dietary needs, and we offer a few ways to accommodate your guests seamlessly:

**Chef's Choice:** Let our Head Chef take the reins! They will craft a dish on the day using the freshest ingredients available, ensuring a delicious and thoughtful meal.

**Pre-Selected Options:** Choose from the carefully curated dietary options listed within this brochure for a straightforward solution.

**Guest Consultation:** If you have a particularly vocal guest with specific requirements, feel free to consult them on their preference. Should their request be unfeasible within the timeframe, our Head Chef will modify their dish accordingly to ensure a satisfying alternative.

Whichever option you choose, rest assured that all dietary needs will be met with care and attention to detail.

### *The Bits & Bobs*

Each couple is permitted to provide their own wedding items & suppliers to help make your dream day more personal. Generally, the only thing that is not permitted is pharmaceuticals, fireworks & 'freely placed' alcohol. If there's anything you're unsure about or perhaps is a little obscure, please feel free to ask a member of the wedding team for clarity.



### *The Few Words*

We will provide a sophisticated PA system for those special few words to be shared. You can choose to have your speeches at the beginning or end of your feast. We also have a built-in projector and screen that your speakers can also avail of (don't worry, they need permission from the wedding couple first). They must test their device with the equipment prior to the wedding day. We allow a maximum of 30 minutes allocation for all speeches to be completed to allow more time for dancing!

### *The Cake Display*

Our vintage inspired apple-crate stand measures 13.5" x 21" on which the cake sits on directly.

Our traditional cake table can be used with either a white or a rose gold sequin table cloth:

Silver round stand measures 14" | Swan & Tiered stands measure at 6", 9" & 12".

### *The Photo Opps'*

We have plentiful mature and beautiful gardens on the property or quirky areas throughout the hotel for you to steal a moment with your wedding party to snap a memorable photo.

Or you can head to any of Monaghan's stunning scenic attractions; Rossmore Forest Park, Emy Lough, Laragh Tin Church, Lough Muckno, Ulster Canal Greenway, Glaslough, to name but a few.

### *The Good Sleepers*

Each wedding booking will receive an allocation of bedrooms at our most favourable rate. To ensure all your guests are accommodated for we include a combination of all our room types; Double Guest Rooms, Twin Guest Rooms, Double Single Guest Rooms & Family Suites. For more information on your allocation, please refer to your wedding T&Cs.

### *Celebration Rollover*

Keep the festivities going by adding a Day 2 celebration to your wedding! Choose from a selection of menus in our Private Dining Brochure to create a memorable follow-up celebration. If you're considering this option, please let our team know as soon as possible to secure availability of suites, dining spaces, and any special arrangements.